



YR 7 2021-2022

California Adult Education Program

Santa Barbara Adult Education Consortium (SBAEC) - ACTIVITY CHART (activities between September 1, 2021 – March 31, 2023)

DUE: August 13, 2021

Email this form to sbaebg@gmail.com

SBCC School of Extended Learning Student Support Services					
NO.	OBJECTIVE	ACTIVITY DESCRIPTION	TIMELINE FOR COMPLETION (Month/Year)	PERSON OR AGENCY RESPONSIBLE	OUTCOME
1	Provide transcript analysis services to Adult High School students	Evaluate approximately 20 transcripts per month	Ongoing throughout the 2021-22 academic year	Transcript analyst/student services liaison	Students in the Adult High School/GED programs will be able to progress through their academic programs and to graduate in a timely manner.
2	Outreach to local high schools	<ul style="list-style-type: none"> - Work with high school counselors to identify at-risk students - Conduct 4 outreach presentations per year at local high schools 	Presentations to be conducted in the fall and/or spring and to be completed by the end of the academic year	<ul style="list-style-type: none"> - Admissions/registration liaison - Transcript analyst/student services liaison - Existing SPAs 	<ul style="list-style-type: none"> - Increased awareness of the ESL/Adult High School/GED/Bilingual GED programs - Increased student enrollments
3	Consistent presence at Carpinteria High School to provide advising services	<ul style="list-style-type: none"> - Provide weekly informational services on transition to SBCC - Identify at-risk students to advise them about the Adult High School/GED programs 	Onsite support to be provided once additional staff has been hired	<ul style="list-style-type: none"> - Student services liaison - Existing SPAs 	Carpinteria high school students will receive onsite support to advising services
4	Establishment of drop-in Help Center services to assist students with access to Pipeline, student ID questions and other technical issues	-Staff drop-in Help Center with bilingual staff at the Wake and Schott locations during the first week of each term to assist students with technical issues	To be implemented during the first week of the spring semester	<ul style="list-style-type: none"> - Admissions/registration liaison - Existing hourly SSS staff - SPAs 	Students will be provided with technical assistance to remove access barriers and to ensure a smooth onboarding process

