

SANTA BARBARA CITY COLLEGE

COLLEGE PLANNING COUNCIL

March 17, 1992

MINUTES

PRESENT: J. Romo, M. Bobgan, G. Carroll, L. Fairly, T. Garey, B. Hull, H. McCarthy,  
D. Oroz  
RESOURCE: B. Hamre  
ABSENT: P. Georgakis (excused)

The Chair requested consent to add two items to the agenda: *Equipment Funds* and *Update on Tenure Track Positions*. L. Fairly also requested consent to present item A. *Funding for Early Calendar Implementation Project* as an action item.

**APPROVAL OF MINUTES: February 18, 1992**

M/S/C Bobgan/Oroz 6 Ayes - 1 Abst.

To approve the minutes of February 18 as submitted.

**ACTION ITEM**

A. Funding for Early Calendar Implementation

Mrs. Fairly presented a request for \$50,745.40 to implement the Early Start Calendar for Fall 1992. It was recommended that funding be allocated from one-time-only growth funds. The expenditures would be used for internal staff marketing, newspaper and extensive TV/radio/newspaper advertising and for hourly staff support.

Mrs. Fairly distributed a handout outlining the activities directed at implementation. After discussing the proposals, Council members expressed their support for the plan.

M/S/C Oroz/Garey Unanimous

To waive the rules and to take action on this item.

M/S/C Oroz/Hull

To approve the expenditure from one-time-only funds to market the Early Start Calendar 92-93, effective immediately.

For accounting purposes Dr. Hanson proposed an amendment that would round off the allocation to \$50,000 into the following categories:

Hourly Assistance	14,400
Printing/Promotion	8,700
TV/Radio	13,700
Advertising	3,200
Spring 93 advertising	10,000

**TOTAL: 50,000**

**The motion for approval as amended was unanimously approved.**

## REPORTS/DISCUSSIONS

### B. Budget Update

C. Hanson reported that the district is receiving an additional \$380,000 in 91-92 growth funding. These funds can be carried over to 92-93. Dr. Hanson also reported that the Governor's budget reflects strong support for access to community colleges and provides funding for additional growth.

Dr. Hanson announced the appointment of Betty Mosley as the new Purchasing Manager, replacing Ellen Fritz. He also reminded members that May 1 is the last day to submit requisitions for 91-92.

### C. Definition of College Wide Needs

Dr. Hanson distributed a memo in which he presented a proposed definition of "College-Wide Needs": *College-wide allocations are those which affect numerous departments and have general impact on the entire college and its ability to accomplish the overall mission of the college.*

Examples are: Health and safety, utilities, parking lots and roadways, exteriors, general Service departments (e.g. Library, Mailroom, Duplicating, Campus Center) and Risk Management Insurance.

Examples which are NOT college-wide are: interiors (e.g. classrooms, offices, carpets, chairs, etc.) and individual departments (e.g. Biology - autoclave, Garvin Theatre lighting, Accounting/Payroll, instructional departments, etc.)

Council members recommended strongly that general maintenance and repairs (e.g. electrical, roofs, interior corridors and lobbies, machinery, and doors) be added to the list of items meeting the "college-wide" definition.

Dr. Hanson will add the recommended items and submit a revised listing to CPC at a later date.

### D. Equipment Funds

The Chair reported that the President is considering releasing an additional \$500,000 for equipment replacement. Cabinet has recommended allocating the funds based on the 10%/40%/50% formula approved by CPC for the original equipment allocations:

College-wide equipment	10%
Computers	40%
5 Divisions (major units)	50%
Instruction	25%
Continuing Ed	6%
Student Services	3%
President's Area	2%
Business Services	14%

In reviewing the recommended allocations, the Chair reported that the president did not support CPC's recommendation that a portion of equipment funds be set aside for special projects. During the discussion concern expressed about the 40% allocated to computers. If the present formula is applied to the additional funds, the total allocation to computers

would be \$360,000. Dr. Hanson noted that the College has major needs in other areas which should be addressed. Members expressed their confidence that the 4 C's would be judicious in recommending computer equipment purchases, and that the committee would make every effort to redeploy usable and supportable computers. The Chair stated that DCC has submitted its recommendations on computer purchases to the 4 C's committee, which will report back to DCC on April 15.

E. Tenure Track Update

Mr. Oroz stated that, overall, there have been fewer applicants than last year. The Business and Political Science positions have closed. The application deadlines for the Children' Center, HRC, Ethnic Studies, LVN and ECE have been extended to April.

The next meeting is scheduled for **Tuesday, April 7, 3:00 p.m. in A218C.**

JR:jdm

cc: Dr. P. MacDougall  
Mr. Gregg  
Mr. Hamre  
Mr. Pickering  
Classified Council  
Counseling  
CSEA Representative  
Deans/Assistant Deans  
Division/Department Chairs