



BP 4250 PROBATION, DISMISSAL, AND READMISSION

References:

Education Code Section 70902 subdivision (b)(3);
Title 5 Sections 55030-55034

Probation

Probation is a consequence of a student's unsatisfactory academic status and may be progressive in nature. Being placed on probation is a formal warning to students regarding their academic performance.

- **Academic Probation**

Students shall be placed on academic probation if attempted a minimum of twelve (12) graded cumulative semester units and have earned a grade point average of less than a "C" (2.0) at the College. A student on academic probation shall be removed from academic probation when the student's accumulated grade point average is 2.0 or higher.

- **Progress Probation**

Students shall be placed on progress probation if they have attempted a minimum of twelve (12) cumulative semester units and the percentage of all units for which entries of "W," "I," "NC," and "NP" were recorded reaches or exceeds 50 percent of the total units attempted at the College. A student on progress probation shall be removed from progress probation when the percentage of units in the categories of "W," "I," "NC," and "NP" drops below 50 percent of the total units attempted at the College.

A student who is placed on probation may submit an appeal in accordance with procedures established by the Superintendent/President.

Dismissal

Students on probation who do not improve their academic status are subject to dismissal from the institution. Being dismissed means that a student is not eligible for enrollment as defined in administrative procedures.

- **Academic Dismissal**

A student who is on academic probation shall be subject to dismissal if the



student has earned a cumulative grade point average of less than 2.0 in all units attempted in each of two consecutive regular semesters (Fall and Spring only). For purposes of this section, semesters shall be considered consecutive on the basis of the student's enrollment, i.e., a Fall semester followed by a Fall semester shall be considered consecutive if the student was not enrolled for the intervening Spring semester.

- **Academic Dismissal Exception:** When students complete a minimum of six (6) units and earn a grade point average of 2.00 or higher in the current regular semester (Fall and Spring only), they will be readmitted for each additional semester in which they satisfies the exception criteria.

- **Progress Dismissal**

Students on progress probation shall be subject to dismissal if the cumulative percentage of units in which they have been enrolled for which entries of "W," "I," "NC," and "NP" are recorded in at least two consecutive semesters reaches or exceeds 50 percent of the total units attempted.

 - **Progress Dismissal Exception:** When students complete more than 50 percent of the units attempted in the current semester and a minimum of six (6) units, they will be readmitted for each additional semester for which they satisfies the exception criteria.

Military withdrawals (MW) and excused withdrawals (EW) shall not be counted in progress probation and/or dismissal calculations.

A student who is subject to dismissal may submit a written appeal in compliance with administrative procedures. If the student's written appeal is approved, the student will be allowed to enroll in the next semester.

Readmission

A student who has been dismissed may submit a written request for readmission after taking a minimum of one semester off. The written request must be in compliance with administrative procedures.

Readmission may be granted, denied, or postponed according to criteria contained in administrative procedures.

The Superintendent/President shall develop procedures for the implementation of this policy that comply with the Title 5 requirements.



Also see AP 4250 Probation and AP 4255 Dismissal and Readmission

Date Adopted: September 25, 2014

Legal Update #32: April 2018

Reviewed/Readopted: December 6, 2018